



## Job Posting July 25, 2024

### **FRONT OFFICE:**

#### **GUEST SERVICE AGENT – FT \$27.91 PER HOUR**

Pleasant & outgoing disposition, able to work as part of a team

Strong oral communication, interpersonal relationship skills required and experienced in conflict resolution

Proficient in use of computer

Able to stand for long periods of time, able to lift and transport up to 50 l.bs, push/pull 75 lbs.

Must be physically fit, capable of walking all areas of the property & able to drive a utility cart

Must be able to work weekends and all shifts (AM/PM/ OVERNIGHT)

### **GROUNDS DEPARTMENT:**

#### **GROUNDSPERSON – FT \$25.43PER HOUR**

A grounds person is responsible for the overall upkeep of grounds as such, it is expected that a grounds person is familiar with taking care of plants, conducting routine maintenance work, and repairing fixtures.

Must be physically fit, capable of walking all areas of the property & able to drive a utility cart.

Must be able to work weekends and all shifts.

Job related skills required.

### **HOUSEKEEPING:**

#### **ROOM ATTENDANT – FT \$24.22 PER HOUR**

#### **AM HOUSEPERSON – FT – CASUAL \$24.54 PER HOUR / PM HOUSEPERSON – FT \$25.54 PER HOUR**

Pleasant disposition and strong oral communication & interpersonal relationship skills required

Preference of one year hotel housekeeping experience

Must be able to read, write and communicate effectively in English

Must be able to lift, carry and transport up to 50 lbs., push/pull 75 lbs. and stand for a minimum of 8 hours

Must be able to work weekends and flexible shifts

Must be able to walk all areas of the property & climb stairs

Must be able to drive a utility cart – (House person)

### **RECREATION/MAKAI HALE:**

#### **RECREATION ATTENDANT FT – PT – CASUAL \$24.12 PER HOUR**

Pleasant disposition and good communication skills and experienced in conflict resolution

Must be able to lift, carry & transport up to 50 lbs.

Must be available to work weekends and flexible shifts

CPR / First Aid / AED certification a plus

# Job Posting ~ Continued

## SALES & MARKETING:

### EVENTS COORDINATOR – PT- HOURLY - Starting at \$28.00 DOQ

Event Management experience – two years preferred.

Organizational and communication skills a must.

Ability to organize events and work with fellow associates to facilitate events.

Microsoft skills necessary.

Must be able to walk all areas of the property & climb stairs.

In general works Monday - Friday, duties at times may require occasional weekends, holidays and evenings to support business needs.

## SEA HOUSE RESTAURANT-FRONT OF HOUSE:

### AM BUS PERSON – PT \$14.35 PER HOUR

### FOOD RUNNER – FT \$22.09 PER HOUR

### PM SERVER – PT - CASUAL \$14.35 PER HOUR / BANQUET SERVER – CASUAL \$14.35 PER HOUR

### GREETER - PT -CASUAL \$22.64 PER HOUR

Current one-year experience in high volume, fast paced, full-service restaurant

Must be able to multi task & be a team player – Must be able to lift & carry a tray

Pleasant disposition & great communication skills

Must be able to walk and stand for extended periods of time & able to lift & carry up to 50 lbs.

Must be able to work weekends, holidays and flexible shifts

## SEA HOUSE RESTAURANT- FRONT OF HOUSE

### RESTAURANT SUPERVISOR – PT \$31.12 PER HOUR

Preference for a minimum of two years F&B supervisory experience in a full service restaurant

Strong guest service commitment in addition to being organized, results oriented and able to work well in a fast-paced environment

Be visibly present on the restaurant floor during service, check in on guests and team members to ensure an exceptional dining experience. Must be able to work varied and flexible shifts, weekend and holidays. Must be able to lift, carry & transport up to 50 lbs.

## SEA HOUSE KITCHEN:

### COOK III – FT \$25.72 PER HOUR

### AM UTILITY FT- \$23.44 PER HOUR

### PM UTILITY – PT \$23.44 PER HOUR

Must have previous culinary experience, good knife skills & understanding of culinary terms & techniques.

Prep and cook hot and cold foods in any of the culinary operations – Cook I & III Position

Perform job responsibilities satisfactorily and according to department standards

Must be able to read, write & understand and communicate effectively in English.

Must be able to walk and stand throughout the shift, lift and carry up to 50 lbs.

Must be able to drive a utility cart.

Must be able to work weekends, holidays and flexible shifts.